**INVITATION TO TENDER**

Contracting Authority: Republican Directorate for Commodity Reserves

Address of the Contracting Authority: Decanska 8а, Belgrade

Website of the Contracting Authority: [www.rdrr.gov.rs](http://www.rdrr.gov.rs/)

Type of Contracting Authority: Public Authority

Type of Procedure: Open procedure

Type of Subject of Contract: Service

Description of Subject of Contract, Name and Code in the Common Procurement Vocabulary:

Procurement services – Handling and maintenance of warehouses, warehousing commodity reserves of petroleum products in the warehouses of the Directorate, **JN No. 15/2018-03**

CPV code: 63120000 – care services and storage.

Criterion, elements of the contract award criterion:

Criterion for evaluation of tenders shall be the lowest price offered.

How to obtain the tender dossier, i.e. website where the tender dossier is available:

Tender dossier may be downloaded from the Public Procurement Portal, the website of the Contracting Authority [www.rdrr.gov.rs](http://www.rdrr.gov.rs/) .

Manner and deadline for tender submission:

Tenders shall be submitted directly or via mail in a sealed envelope, which is sealed in such a manner that in the course of the tender opening it may clearly be ascertained that it is being opened for the first time.

The name and the address of the Contracting Authority shall be indicated on the back of the envelope.

Tenders shall be submitted to the address:

Republican Directorate for Commodity Reserves

Decanska 8а, 11000 Belgrade.

with the indication:

**''Tender for public procurement of services – Handling and maintenance of warehouses, warehousing commodity reserves of petroleum products in the warehouses of the Directorate, ЈN No. 15/2018-03 – DO NOT OPEN“.**

Offer shall be considered timely if received by Registry Office of the Contracting Authority by **27 August 2018, 11:00 h**.

Place, time and manner of tender opening:

Tender opening session shall take place on **27 August 2018 at 12:00 h**, at the address of the Contracting Authority: Republican Directorate for Commodity Reserves, Decanska 8а, 11000 Belgrade, VI floor, hall No. 654а.

Conditions under which representatives of tenderers may participate in the tender opening session:

Prior to the tender opening, representatives of tenderers shall present to the Evaluating Committee of the Contracting Authority a written authorization for the participation in the tender opening session, which must be registered with the Tenderer, sealed and signed by the authorized person of the Tenderer.

Deadline for decision making:

Decision shall be rendered within 25 (twenty-five) days from the date of tender opening.

Contract Person: Mirjana Janjić, mail: [mirjana.janjic@rdrr.gov.rs](mailto:mirjana.janjic@rdrr.gov.rs)

Nebojša Dimitrijević, mail: [nebojsa.dimitrijevic@rdrr.gov.rs](mailto:nebojsa.dimitrijevic@rdrr.gov.rs)